



UNAUTHORISED FELLING REPORTING FORM Part 1

Your Details

Please provide your contact details in case we need any further information (use the link to our Privacy Notice at the end of this form to see how we use and protect your personal information).

Name:	
Address:	
Phone Number:	
E-mail:	
Date:	
Time:	

Where is the felling taking place?

Location (address, postcode, grid reference, what3words app):	
Nearest Town:	
County:	
Description (for example garden, roadside, farm, public footpath etc):	
Is the felling related to any utility infrastructure (for example a powerline, pipeline, railway, water treatment facility etc):	
Directions (this is to help our officers to find the site if they are need to visit):	

When did it happen?

When did the tree felling start?	
Has the tree felling finished?	
If it has finished, when did it finish?	

What is happening or has happened?

What have you seen happening?	
Have any works other than the tree felling been started / finished?	








The felled trees

Tree Size:

Which of the following is closest to the width of the tree trunks that have been felled?

If the felled trees cover a range of sizes, put a cross in the all the boxes that apply.

				
1. Drinks coaster <input type="checkbox"/>	2. Bucket <input type="checkbox"/>	3. Car Wheel <input type="checkbox"/>	4. Lorry Wheel <input type="checkbox"/>	5. Tractor Wheel <input type="checkbox"/>
How many trees have been felled? Give approximate numbers for each of the 'tree size' boxes you have selected above.				
Is there any timber left on site?			YES <input type="checkbox"/> NO <input type="checkbox"/>	
Are there any stumps left on site?			YES <input type="checkbox"/> NO <input type="checkbox"/>	

Who is involved?

Do you know who owns the land? If so, please provide their name, address and any contact details you have for them.	
If they are known to you, what is your relationship to them? For example; neighbour.	
Do you know who was felling the trees?	
Did you see any machines or vehicles on site? If yes, can you provide any of the following: <ul style="list-style-type: none"> • registration plates • Company names, addresses logos or phone numbers 	
How many people did you see on site?	
Have you had any discussions with any of the people involved? If yes, what did you discuss?	
Could you identify the people you saw on site again?	
Do you know of any other witnesses who could give us information about the tree felling? Please provide any contact details you have for them:	



Have you taken any photos of the site / activity?

You should only take photos or record details, if it is safe for you to do so.

Please do not go on to the site itself and only take photos from a safe distance.

Please number and describe the photographs, to explain what is happening, as shown below:

Photo 1

Location: Tree Road, Treetown, TR45 6EE, or National Grid Reference: NN 111 111

Date and time: 15:00, 14th July 2021

Description: Showing felled area next to Tree Road, vehicle HG67 JKM in layby with logs in trailer.

Please e-mail all the photos you have listed to the address at the end of this form, along with the completed reporting form.

Do you have any additional information that would help us in our investigation?

Thank you for reporting this case to Scottish Forestry, please e-mail the completed form to your local Conservancy office: [Scottish Forestry - Local Offices](#)

Your report will be passed to your local Conservancy office and assigned to a Woodland Officer to investigate.

PRIVACY NOTICE

Please read our privacy notice to understand how we process the personal data we have asked you to provide in this form. You can find the privacy notice here:

[Scottish Forestry - Privacy notice: unauthorised felling - witnesses or individuals reporting a case](#)

By submitting this form to Scottish Forestry you are giving us consent to process, store and delete your personal data as described in our privacy notice.