<Name>

<Title>

<Address Line 1>

<Address Line 2>

<Address Line 3>

<Postcode>

Choose Date

Scottish Forestry

Choose an item.

Choose an item.

Choose an item.

Dear Sir/Madam,

**APPLICATION TO VARY OR REVOKE A FELLING PERMISSION**

**FELLING PERMISSION REFERENCE NUMBER: [Insert ref here]**

**Variation of felling permission – delete this section if it does not apply**

This letter is an application to vary the above Felling Permission under Section 29(1)(a) of The Forestry and Land Management (Scotland) Act 2018.

*29 Variation of felling permission*

*(1) The Scottish Ministers may vary a felling permission—*

*(a) by agreement with the person to whom the felling permission was granted,*

*(b) if the Scottish Ministers have reason to believe that, to prevent or minimise harm to the environment or to any living thing—*

*(i) in a case where felling has not begun, felling should not begin,*

*(ii) in a case where felling has begun, felling should stop immediately.*

*(2) The Scottish Ministers must give a notice varying a felling permission under subsection (1)(b) to the person to whom the felling permission was granted.*

*(3) The notice must—*

*(a) set out the Scottish Ministers’ reasons for making the variation,*

*(b) specify the effect of the variation on the felling permission, and*

*(c) specify the date on which the variation takes effect (which must not be earlier than the date on which the notice is given under subsection (2)).*

**Revocation of felling permission – delete this section if it does not apply**

This letter is an application to revoke the above Felling Permission under section 31(1)(a) and (b) of The Forestry and Land Management (Scotland) Act 2018.

*31 Revocation of felling permission*

*(1) The Scottish Ministers may revoke a felling permission if—*

*(a) the Scottish Ministers have reason to believe that, to prevent or minimise harm to the environment or to any living thing—*

*(i) in a case where felling has not begun, felling should not begin,*

*(ii) in a case where felling has begun, felling should stop immediately, and*

*(b) they consider that the harm cannot be prevented or minimised by the variation or suspension of the felling permission.*

*(2) The Scottish Ministers must give a notice revoking a felling permission to the person to whom the felling permission was granted.*

*(3) The notice must—*

*(a) set out the Scottish Ministers’ reasons for making the revocation, and*

*(b) specify the date on which the revocation takes effect (which must not be earlier than the date on which the notice is given under subsection (2)).*

The proposed changes and justifications are set out in Annex 1 of this letter.

I have provided the following documents to support the request:

Agent Mandate form (if you are not the owner)

Original Felling Permission including associated maps

Other supporting documents to justify the request.

I look forward to hearing from you in due course.

Yours Faithfully,

<Name>

<Sign>

**Annex 1 – Proposed Variation(s) / Revocation**

|  |  |
| --- | --- |
| **Variation(s) / Revocation Requested** | |
| 1 |  |
| 2 |  |

|  |  |
| --- | --- |
| **Justification for proposed Variation(s) / Revocation** | |
| 1 |  |
| 2 |  |

*Note: You must provide a full justification for your proposed variation(s) / revocations along with all necessary supporting information required to explain the full impact of the proposed change.*

|  |  |
| --- | --- |
| **SF Woodland Officer Assessment of proposed variation(s) / revocation**  **(to be completed by SF staff only)** | |
| 1 |  |
| 2 |  |
| **Operations Manager Decision** | |
| Comments: | |

**Declarations**

**I hereby apply for a variation / revocation of the above referenced felling permission and I certify that:**

* I am the landowner or an occupier of the land with written permission of the landowner;
* Where the landowner is a business, I am authorised to sign legal contracts on behalf of that business;
* Where I am acting on behalf of the landowner or occupier, I have submitted a signed mandate form with this application;
* Any necessary consents from any other person(s) if required, have been obtained;
* I have made the necessary checks with the local planning authorities regarding Tree Preservation Orders and Conservation Areas;
* I have notified all stakeholders that may be affected by these changes to the felling permission and sought their views prior to submitting this application;
* I have read, understand and hereby acknowledge that Scottish Ministers may process any of my personal data contained in or relating to this application in accordance with the terms of [Scottish Forestry's Privacy Notice](https://forestry.gov.scot/publications/677-scottish-forestry-data-privacy-notice-felling-permissions/download);
* Where applicable and appropriate I have submitted an EIA screening opinion form for operations contained within this request under the Forestry (Environmental Impact Assessment) (Scotland) Regulations 2017;
* I have read and understand this request fully and, to the best of my knowledge and belief, the information given in this application is complete, true, and accurate; and
* I accept that any false or misleading information provided in this request constitutes an offence and may result in any felling permission based on this application being revoked at any time.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_/\_\_\_/\_\_\_

**DO NOT START FELLING UNTIL YOU HAVE AN APPROVED FELLING PERMISSION**